

***Delegated Decisions by Cabinet Member for Children & the Voluntary Sector***

**Monday, 10 September 2012 at 12.00 pm  
County Hall**

**Items for Decision**

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 2010 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**

Peter G. Clark.

Peter G. Clark  
County Solicitor

August 2012

*Contact Officer:* **Deborah Miller**  
Tel: (01865) 815384; EMail:deborah.miller@oxfordshire.gov.uk

*Note: Date of next meeting: 1 October 2012*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

### 4. Chill Out Fund 2012/13 - September 2012 (Pages 1 - 36)

*Forward Plan Ref: 2012/068*

*Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*

Report by Youth, Engagement & Opportunities - Service Manager (**CMDCVS4**).

Oxfordshire County Council believes that YOUTH MATTERS and has set up a fund of £100,000 to support work with children and young people across the County. The fund supports the aspirations of those working with children and young people in Oxfordshire to ensure all children and young people can access positive activities in their leisure-time by 2020.

***The Cabinet Member for Children and the Voluntary Sector is RECOMMENDED to consider the applications (listed in paragraph 5 of this report) for grant support in the light of the officer recommendation as set out in the applications annexed to this report.***

### 5. Big Society Fund - Decision (Pages 37 - 40)

*Forward Plan Ref: 2012/114*

*Contact: Claire Phillips, Senior Policy & Performance Officer Tel: (01865) 323967*

Report by Senior Performance & Improvement Manager (**CMDCVS5**).

The Big Society Fund was launched in February 2011, with applications to the pot of funding set aside considered in four waves during 2011/2012. A final bid was submitted to the Fund under these arrangements in June 2012, before administration of the Fund changed to individual Councillor Community Budgets.

The Cabinet Member for Children & the Voluntary Sector is asked to determine this bid in line with previous arrangements.

The report summarises the final bid received for Adderbury Alive - Expanding Community Facilities including service and councillors' comments and asks the Cabinet Member with responsibility for the Big Society Fund to consider the bid and recommends whether to award funding.

***The Cabinet Member for Children & the Voluntary Sector is RECOMMENDED to approve the bid for Adderbury Alive - Expanding Community Facilities which meets the assessment criteria.***

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Division(s): N/A

## **CABINET MEMBER FOR CHILDREN & THE VOLUNTARY SECTOR SEPTEMBER 2012**

### **IMPROVING AND EXTENDING PROVISION FOR CHILDREN AND YOUNG PEOPLE IN OXFORDSHIRE CHILL OUT BIDS FOR 2012/2013**

#### **Report by the Director for Children's Services**

#### **Introduction**

1. Oxfordshire County Council believes that YOUTH MATTERS and has set up a fund of £100,000 to support work with children and young people across the county. The fund supports the aspirations of those working with children and young people in Oxfordshire to ensure all children and young people can access positive activities in their leisure-time by 2020.
2. We know that how children and young people spend their leisure-time has an important influence and impact on their resilience and their quality of life. Engaging in constructive activities can increase children and young people's positive attitudes, improve motivation, increase aspirations, develop social and life skills, enhance interpersonal skills and help build social capital. All of which is vital for children and young people to help them avoid taking risks such as experimenting with drugs/alcohol or being involved in anti-social behaviour and crime. Participation in positive activities can also help increase the resilience of vulnerable children and young people who are trying to rebuild their lives. For children and young people with physical or learning disabilities it can be a lifeline and reduce social isolation. For groups such as young carers, positive activities provide respite and can improve their outlook and quality of life.
3. Projects must meet the broad aspirations above and be targeted at children and young people 8 – 19 years (extended to 24 years for young people with learning disabilities).
4. The Chill Out Fund will consider a wide range of bids supporting children and young people's access to positive activity. Applications for funding are invited that comply with the following criteria:
  - Aimed at children and young people 8 – 19 (up to 24 for those with learning disabilities).
  - Show evidence of the involvement of young people in the application.
  - Demonstrate increased access to positive leisure-time activity.
  - Show matched funding from a source external to the county council.
  - Demonstrate the ability to account for funding.
5. Applications will be considered on a monthly basis.

**Bids for September 2012**

6 applications have been received

Applicant organisation	Amount Requested	Amount recommended
BYHP – Working with Young People	4500	4500
Didcot Air Training Corps	2000	2000
Eynsham Community Primary School	5000	5000
Hanborough Youth Club	5000	5000
Hanborough Parish Council	5000	5000
Yellow Submarine Respite	4700	2000
<b>TOTAL</b>	<b>£26,200</b>	<b>£23,500</b>

**Awarded to date**

£95,489.89

**Amount left:**

£104510.11

**Applications to September meeting**

£26,200

**Amount recommended for September**

£23,500

## RECOMMENDATION

6. The Cabinet Member for Children & the Voluntary Sector is RECOMMENDED to consider the applications (listed in paragraph 5 of this report) for grant support in the light of the officer recommendation as set out in the application annexed to this report.

### **JIM LEIVERS**

Director for Children's Services

Background Papers: Applications

Contact Officer: Ruth Ashwell, Youth, Engagement & Opportunities – Service Manager Tel: (01865 810649)

September 2012

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# Chill Out Fund 2012-2013

Reference #:

COF0037

Meeting date:

Sept 10th

Name of Organisation

BYHP – Working with Young People

Project Name

Youth and Community

Amount asked for:

£4500

Timescale

1<sup>st</sup> August 2012 to  
31<sup>st</sup> December 2012

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford - Bicester

## Project description?

To support the running of the Drop-in Centre and Youth club groups. The funding requested will be used for trips and in-house activities with professional tutors such as street dance trainer, football coaching and professional cooks. Some ideas for the trips include swimming, go-karting and outdoor activities residential. Also funding is requested to cover the cost of fundraising activities and community events such as 'Banbury's Got Talent'.

All activities help to build confidence and teach the young people involved to understand considerations of 'social' and 'anti-social' behavior. Giving young people the opportunity to organize and take part in their chosen activities will help them to develop and improve appropriate behaviour, as well as providing them with experiences they may not otherwise have access to.

**Total project cost, including:**

**A - Breakdown of items**

**B - How much match funding has the organisation got?**

<b>A: Breakdown of items</b> (cont on separate page if necessary)	<b>Cost £</b>
Youth and Community worker salary	8868
Building costs	4132
Fees for external trainer e.g. street dance, willow sculpture	500
Cost of 4 community events (£200 per event)	800
Fund raising budget	400
Transport for 5 outings	600
Cost of activities (go-karting, swimming, picnics)	1500
Staffing costs for outings	700
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£17500</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Sanctuary Housing	13000

# young people benefiting

30 - 40

Age range:

13 - 19

Have they applied before

Yes

No

If yes, when, how much and have they completed  
evaluation form

£

Comments:

I support this application. Young people from the Grimsbury Area of Banbury do not access open access provision at the Hub. Grimsbury falls into one of the three most deprived wards in Banbury and is under the Brighter Futures remit.

Completed by: Helen Kilby

Suggested amount  
to award  
£4500

# CHILL OUT FUND 2012 – 2013

<b>Office use only</b>	
<i>Application number:</i>	COFO37
<i>Application received:</i>	4/7/12
<i>Acknowledgement letter sent:</i>	19.7.12
<i>Amount requested:</i>	£4,500

<b>Name of Organisation</b>	BYHP-Working with Young People
<b>Project Name</b>	Youth and Community
<b>How much are you requesting? (no more than £5k)</b>	£4500

<b>Has your organisation applied for this funding before?</b>	No-we have not.
<b>How many times have you applied for the funding?</b>	We have received 0 times before.  Total received before is £0.00

<b>Age range of children &amp; young people that will be using the project</b>	13-19
<b>Number of children &amp; young people who will benefit from this project</b>	30-40

<b>Describe how children &amp; young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)</b>
We consulted the members of our Youth Club and our Drop-In sessions about the funding bid and discussed what we could use the money for. A session on the funding was run, and we tried to reflect this question in the discussion so that the young people could be involved from the start. We have looked at the budget as a group, as this enables our young people to take ownership of the project and also helps them develop essential skills. We will also use quotes from many of our young people that will demonstrate their involvement and ideas surrounding this application.

<b>What do you want to do? (please describe the project you want funding for)</b>
As a group it was decided if we secure the money we would do three things:
<ul style="list-style-type: none"> <li>• support our young people to organize the outings and activities for Youth Club</li> <li>• support our young people to organize fundraising events</li> <li>• support our young people to organize community events (gardening days, shows, BBQs)</li> </ul>
<b>Outings and activities</b>

We are looking to support both the Drop-In and Youth Club groups; the young people of both are very keen to be able to get out and about more. We are therefore asking for money that will be used for trips and in-

house activities with professional tutors such as a street dance trainer, professional cooks, football coaching and a circus skills teacher.

*Some ideas for trips include:*

Outdoor activities residential

Swimming

Visiting restaurants (for our keen cooks at Youth Club who want to experience new foods)

Go-karting

Boating

And generally "Getting out of Banbury!"

### **Funding Events**

We are also requesting some money to support and develop our Youth Fundraising Team. We already have a great voluntary Sports Fundraising Team that is constituted of some of our young people. So far they have taken part in two Banbury Triathlons, the Banbury Run and Dragon Boat Racing! They helped build and fundraise for a community garden and hosted a 'Banbury's Got Talent' event that was attended by over 50 members of the community. It would be fantastic for them to have a small pot of money to cover costs so they can attend more activities, can put on more community events and ensure they raise as much money for BYHP as possible. It will give them more experience, freedom and range of creativity if they were able to work with and develop budgets and be more able to organise their own events.

### **Community events**

We are really keen to run community events and so far we have held two very successful events: a Gardening Day and 'Banbury's Got Talent' contest. The members of the Youth Club and Drop-In sessions helped run these events and this has helped build their confidence and increase their skills around event organising. The events we have run so far have attracted over 100 members of the community, and have helped bring together different ethnic groups in the community.

### **Why is your project important? (and why do you want to do it?)**

*Young people's responses:*

"Cos we want to help BYHP and we have done really well so far" - *Ed, sports event leader.*

"we really want to have stuff to do" -*James, 13 years old*

"We really really have to do another Banbury's got talent!" -*Sam*

" We have the garden, if we put on events we can share it with the community and show off our cooking skills" -*Josh, 16 years old*

We have been working really hard at BYHP to develop community events that the young people can be a part of and can learn from. We are building momentum as the community garden is being built and we are already growing some vegetables and fruit. We also had a successful talent show which 11 of our Youth Club members helped run, with 13 young people performing and over 50 members of the community attended. As a group, we are building self-belief and aspirations, but with resources as they are, it is difficult to hold bigger community events without extra support.

The outings and trips all aid in helping to build confidence and to teach our young people to understand considerations of 'social' and 'anti-social' behaviour. Many of our young people have behavioural issues and several are known to the local police. We really want to help support these young people to develop and improve appropriate behaviour, in order to help enhance their own lives and benefit community cohesion. Giving them the opportunity to organise and take part in their chosen activities is a form of empowerment that helps them achieve this, as well as providing them with experiences they may otherwise not have access to.

### **How will your project help or benefit children and young people in the community?**

There are several ways in which these projects will help young people in the community. It will enable them:

- To develop event organizing, DJing, hosting and management skills
- To try new activities/develop skills and interests
- To work with and be trained by professionals
- To continue and develop fundraising events
- To continue and develop the community events

In terms of social and emotional benefits:

- Improve behavior
- Increase self-esteem
- Reduce anti-social behavior
- Increase aspirations
- Increase positive mental attitude
- Increase problem solving skills

And generally, more engagement in positive activities helps our young people be proactively occupied, as opposed to unstructured time that may result in anti-social behaviour.

Please tell us the total project cost, including:

A - Breakdown of items you are seeking funding for

B - How much match funding you have and from where?

<b>A: Breakdown of items you need</b> <small>(cont on separate page if necessary)</small>	<b>Cost £</b>
Youth and Community Worker salary	£8,868
Building costs	£4,132
Facilitation fees for external trainer eg street dance, willow sculpture	£500

£50.00 per session-10 sessions in total	
Cost of 4 community events (materials, refreshments, publicity) £200 per event.	£800
Fund raising team budget (transport, tuck, raffle prizes, training/equipment costs)	£400
Transport for 5 outings	£600
Cost of activities (go-karting, swimming, picnics, eating out, boating)	£1,500
Staffing cost for outings	£700
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£17,500</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Sanctuary Housing	£13,000
<b>Total of matched funding (B) =</b>	<b>£13,000</b>
<b>A – B = Total grant requested (no more than £5000)</b>	<b>£4,500</b>

<b>What is the timescale for this project (completion must be before 31<sup>st</sup> March 2012)</b>	
Start date:	1 <sup>st</sup> August 2012
Finish date:	31 <sup>st</sup> December 2012

# Chill Out Fund 2012-2013

Reference #:

COF0038

Meeting date:

10.09.12

**Name of Organisation**

2410 Didcot Air Training Corps

**Project Name**

Replacement laptops, tents, rucksacks, IT equipment, training equipment

Amount asked for:

£2000

Timescale

June to Dec 2012

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford - Bicester

**Project description?**

Purchase of laptops to allow cadets to study for BTEC syllabuses, pilot and navigator training and for planning DofE Award Expeditions. Purchase of adventure equipment that can be lent to cadets who do not have their own -waterproofs, rucksacks etc. Purchase of large replacement tent and triangular cookers, utensils. Didcot squadron has over 50 cadets and the BTEC diploma's on offer allows the cadets to achieve nationally recognized qualifications. The cadets have fundraising since 2011, and have raised £2700 to date. £2000 will be allocated to purchase of the above equipment and £700 will be ring-fenced for the new mini bus.

**Total project cost, including:**

**A - Breakdown of items**

**B - How much match funding has the organisation got?**

<b>A: Breakdown of items</b> (cont on separate page if necessary)	<b>Cost £</b>
Laptops, external drives, memory sticks, software, printer	4000
Tent	1300
Adventure training equipment	700
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£ 6000</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Raised in 2011/12 to date, bag packs etc	2700
Less amount ring fenced for replacement minibus	-700
<b>Total of matched funding (B) =</b>	<b>2000</b>

**A – B = Total grant requested (no more than £5000)**

4000

# young people benefiting

Approx. 50

Age range:

13 - 20

Have they applied before

Yes

No

If yes, when, how much and have they completed  
evaluation form

£

Comments:

This is a good bid and suggest providing £2000 for the adventure training equipment.

Completed by: Ruth Ashwell

Suggested amount  
to award  
£2000

# CHILL OUT FUND 2012 – 2013

<b>Office use only</b>	
Application number:	COFO38
Application received:	3.7.12
Acknowledgement letter sent:	19.7.12
Amount requested:	£2,000

<b>Name of Organisation</b>	2410 Didcot Air Training Corps
<b>Project Name</b>	Replacement laptops, tents, rucksacks, IT equipment, training equipment
<b>How much are you requesting? (no more than £5k)</b>	£2,000 - £2,000 confirmed with John Endean 20/7/12

Has your organisation applied for this funding before?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
How many times have you applied for the funding?	We have received _____ times before. Total received before is £_____ 0

<b>Age range of children &amp; young people that will be using the project</b>	13 to 20
<b>Number of children &amp; young people who will benefit from this project</b>	52 in 2012, approximately 50 per year for 6 years

**Describe how children & young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)**

Cadets have been fundraising in late 2011 and 2012 to raise funds to replace the squadron minibus. The existing minibus was purchased second hand in 2005 and now has significant mileage on it and is costing substantial funds to maintain now due to age. However, in late May 2012 it was decided to keep the minibus for a further year due to shortage of funds to purchase a new vehicle. As such, an amount of the funds raised are being ring-fenced for future minibus purchase, with the exception of £ 2,000 which we hope to match through community support/grants, to purchase replacement laptop computers, tents, rucksacks etc. The computers are used by cadets to study the syllabus for the BTEC Diploma in Public Services and the BTEC Certificate in Aviation Studies, national qualifications that give cadets a differentiating factor on their CVs.

Cadets have been raising funds through a number of channels in late 2011 and 2012, for example:

1. Tesco Bag pack Christmas 2011 – raised £ 2,000
2. Tesco Bag pack Easter 2012 – raised £ 700
3. Infineum Community Fund donation – raised £500 towards minibus only

Of the above £ 2,700 raised above available for use for this project, an amount of £ 700 is being ring-fenced against a future minibus replacement. Future fund raising will be required for that project. The remaining £ 2,000, plus any grants, will be used to purchase the equipment described above in the summer of 2012.

**What do you want to do? (please describe the project you want funding for)**

Purchase 4 or more new laptops to allow cadets to study the BTEC syllabuses; to study both pilot and navigator training, and to use for planning adventure training weekends including Duke of Edinburgh Award Expeditions. Existing two machines are now 7 years old. Laptops, external drives, printer, memory sticks, software £ 4,000

Purchase adventure training equipment that can be lent to cadets who do not have their own; rucksacks, waterproofs etc. £ 500

Large replacement tent : £ 1,300

Replacement Trangier cookers, utensils etc. £ 200

Total project costs for summer 2012: £ 6,000

**Why is your project important? (and why do you want to do it?)**

The ATC has moved away from paper training books and forms as it embraces both austerity and environmental concerns. Most training is now done via online resources, including exams. With a squadron of 50 cadets, the existing 7 year-old laptops are rapidly coming to the end of their useful service life and need replacing. The Squadron is looking to increase the number of laptops reflecting the increasing number of cadets, and this will depend on funding. We are looking to purchase machines at about the £ 400 to £ 500 price range.

**How will your project help or benefit children and young people in the community?**

Didcot Squadron presently has just over 50 cadets who meet twice a week and have activities most weekends. These activities include academic studies leading to BTEC Certificate in Aviation Studies and the BTEC Diploma in Public Services, for some cadets. These are nationally recognised qualifications that give ATC cadets a differentiator on their CV from other applicants in a very challenging job market.

Please tell us the total project cost, including:

A - Breakdown of items you are seeking funding for

B - How much match funding you have and from where?

<b>A: Breakdown of items you need</b> (cont on separate page if necessary)	<b>Cost £</b>
Laptops, external drives, memory sticks, software, printer	4000
Tent	1300
Adventure training equipment	700
<b>TOTAL COST OF PROJECT (A) =</b>	6000
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Raised in 2011/2012 to date, bag packs etc	2700
Less amount ring fenced for replacement minibus	-700
<b>Total of matched funding (B) =</b>	2000
<b>A – B = Total grant requested (no more than £5000)</b>	4000

**What is the timescale for this project (completion must before 31<sup>st</sup> March 2013)**

Start date:	June to September 2012
Finish date:	December 2012

# Chill Out Fund 2012-2013

Reference #:

COF0040

Meeting date:

Sept

## Name of Organisation

Eynsham Community Primary School

## Project Name

Astroturf Muga

Amount asked for:

£5000

Timescale

Summer 2012-  
October 2012

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford - Bicester

## Project description?

To build an all-weather sports area for use by the school and the community. A project started in 2009, with young people being involved in fundraising and in discussions on how the Astroturf will be used.

The project will increase the young people's opportunity to take part in sporting activities especially in bad weather. More PE and sports activities can be held outside including inter-school matches and after school clubs/coaching.

Community clubs and teams, including 5-a-side football teams (15-18 yr. old) can also use the facility. Increased possibility for sports coaching i.e. tennis. There is currently no all-weather outdoor sports pitch in Eynsham.

## Total project cost, including:

A - Breakdown of items

B - How much match funding has the organisation got?

A: Breakdown of items (cont on separate page if necessary)	Cost £
Planning Costs	1200
Astroturf Muga Build	44519
Nets/goals	500
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£46219</b>
B: Matched funding in place and secured (please list where the funding has come from)	
PTA fundraising	8792
Sponsored activities at school	2917
Donation (Eynsham Road Runners)	800
Grants obtained (Cottsway £1000, Tesco £500)	1500
School contribution	25000
<b>Total of matched funding (B) =</b>	<b>£39009</b>
<b>A – B = Total grant requested (no more than £5000)</b>	<b>£5000</b>

# young people benefiting

420  
30 approx.

Age range:

3-11 yrs  
11-18 yrs

Have they applied before Yes

No

If yes, when, how much and have they completed  
evaluation form

£

Comments:

This will provide a good community sports ground. Suggest funding £5000  
particularly towards community use. It is important that there is good access  
for and promotion to the local community

Completed by: Ruth Ashwell

Suggested amount  
to award  
£5000

RECEIVED

16 JUL 2012



## CHILL OUT FUND-2012-2013

<b>Office use only</b>	
Application number:	COFO40
Application received:	16/7/2012
Acknowledgement letter sent:	19/7/2012
Amount requested:	£5000

Name of Organisation	EYNSHAM COMMUNITY PRIMARY SCHOOL
Project Name	ASTRUTURF MUGA
How much are you requesting? (no more than £5k)	£ 5,000

Has your organisation applied for this funding before?	Yes	No
How many times have you applied for the funding?	We have received 1 times before.	Total received before is £ 1

Age range of children & young people that will be using the project	3-11 yrs + 11-Adult Community use school use
Number of children & young people who will benefit from this project	420 + approx 130 Age 11-18 15 Age-Adult

Describe how children & young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)
The PTA proposed the project in 2009. There has been a lot of fund raising since then and children have been very involved in this. See attached questionnaires. Children also have given views about how the Astryurf MUGA will be used and these will be taken into account when planning after school activities/community hire (eg inviting a tennis coach).

What do you want to do? (please describe the project you want funding for)
Build an all-weather sports area for use by school and the community. Astryurf MUGA has been specified with a supplier. Planning permission was granted in July 2010 and we have been fund raising and applying for grants. We are now almost ready with funding and this £5000 will enable us to proceed

**Why is your project important? (and why do you want to do it?)**

- to increase opportunity for children's sport especially in bad weather when grass playing fields cannot be used
- there is currently no all weather outdoor sports pitch in Eynsham
- as well as school PE and playtimes, the facility will be available for after-school clubs (optional) and community clubs / hire
- increased possibilities for sports coaching eg tennis

**How will your project help or benefit children and young people in the community?**

- increased outdoor play area for school children following loss of some school grounds to new Children's Centre building.
- more PE and sports activities can be held outside including inter-school matches and after-school clubs / coaching
- community clubs & teams including 5-A-Side football involving young people of approx 15-18 yrs can use the facility - an allweather surface for <sup>outdoor</sup> positive healthy activities is not available elsewhere in Eynsham

Please tell us the **total project cost**, including:

**A - Breakdown of items you are seeking funding for**

**B - How much match funding you have and from where?**

<b>A: Breakdown of items you need</b> (cont on separate page if necessary)	<b>Cost £</b>
Planning costs	1,200
Astro turf MUGA build	44,519
Nets / Goals	500
<b>TOTAL COST OF PROJECT (A) =</b>	<b>46,219</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
PTA fundraising	8,792
Sponsored Activities at school	2,917
Grants obtained (Cotsway £1000, Tesco, £500)	8.00
School contribution	15.00
<b>Total of matched funding (B) =</b>	<b>25.000</b>
<b>A - B = Total grant requested (no more than £5000)</b>	<b>39.009</b>
	5.000

**What is the timescale for this project (completion must before 31<sup>st</sup> March 2013)**

<b>Start date:</b>	Summer 2012
<b>Finish date:</b>	October 2012

# Chill Out Fund 2012-2013

Reference #:

COF041

Meeting date:

10<sup>th</sup> Sept

**Name of Organisation**

Hanborough Youth Club

**Project Name**

Hanborough Youth Club

Amount asked for:

£5000

Timescale

Aug 2012 – Oct 2012

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford – Bicester

**Project description?**

Refurbishment of St John's Ambulance Hut in Long Hanborough to be used as a youth club. The Hut needs a general refurbishment – carpets, windows guttering etc. Tradesmen are lined up to do the works free of charge but they need to purchase the equipment.

The youth club will give all young people in the parish a controlled, fun environment to meet in, positive activities will take place in every session. At the moment there are a number of groups that meet in the parish such as cubs, scouts, brownies, guides and this will allow all age ranges, genders, ethnic origins to 'hang out' together.

It will be a fun, enjoyable environment to meet friends, make new friends, hang out, play sports. Also it is hoped to run a veggie garden with the help of the older generation in the village – helping to bridge the gap between the generations.

**Total project cost, including: £12,700**

**A - Breakdown of items**

**B - How much match funding has the organisation got?**

<b>A: Breakdown of items</b> (cont on separate page if necessary)	<b>Cost £</b>
Works required (see attached)	8200
Sports equipment, sofas, electrical equipment etc	4500
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£ 12,700</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Cottsway House (Purchase of Hut)	2100
Parish Council (Peppercorn Rent)	1200
Donation from football club	500
Labour of tradesman to carry out works x 12	1200
<b>Total of matched funding (B) = 5000</b>	
<b>A – B = Total grant requested (no more than £5000)</b>	<b>5000</b>

# young people benefiting

40-50 +

Age range:

8-16

Have they applied before Yes

No

If yes, when, how much and have they completed evaluation form

£

Comments:

This is a good bid with a lot of involvement from young people to provide a good long term facility. A range of matched funding – disappointing not to see funding from WODC.

**Suggested amount to award**  
£5000

Completed by: Annelies Henshall

Category	Amount	Comments
Project Costs	£15,500	Total budget cost, including £15,500 for equipment and £1,000 for administration fees.
Volunteer Costs	£200	Volunteer costs for 10 hours per week for 10 weeks.
Equipment Costs	£500	Cost of equipment including computer, projector, screen, etc.
Other Costs	£100	Other costs including stationery, postage, etc.
Subtotal	£16,200	
Matched Funding	£10,000	Matched funding from local authority (£5,000), local business (£2,000), and local community (£3,000).
Other Income	£1,500	Other income from local business (£1,000) and local community (£500).
Total Available Income	£12,500	
Net Cost	£3,700	Net cost of the project after accounting for available income.
Amount to be Awarded	£5,000	Amount to be awarded to the project.

## Works required

### Budget Costs

• Cut back and clear grass, bushes, brambles & level off	Labour
• Clean existing slabs	Labour
• Cut grass	Labour
• Seed grass area if required	Labour
• Repair / Replace shiplap timber	£500.00
• Replace insulation where required	£300.00
• New Double Glazed Windows (8 required)	£1600.00
• New Double Glazed Front & Back Door (2 Required)	£700.00
• New Double Glazed Patio Door Set	£700.00
• Repair / Replace guttering	£300.00
• Remove & Dispose of old kitchen units	Labour
• Supply new kitchen units, worktop, Sink, Taps	£1000.00 inc
Labour	
• Remove kitchen wall and make good	Labour
• Remove office wall and make good	Labour
• Uplift and dispose of carpet	Labour
• Supply new heavy duty carpet & Anti Slip Vinyl to Kitchen	£1800.00 inc
Labour	
• Decorate throughout	£400.00 inc
Labour	
• Remove and dispose of existing toilets	Labour
• Supply and fit new toilets & basins	£400.00 inc
Labour	
• New Anti Slip Vinyl Flooring to toilets	£200.00 inc
Labour	
• Test all wall mounted heaters electrics throughout.	£300.00
TOTAL:	£8200.00
Sports Equipment, sofas, electrical equipment etc:	£4500.00

## CHILL OUT FUND 2012 – 2013

<b>Office use only</b>	
Application number:	CCF041
Application received:	27/7/12
Acknowledgement letter sent:	6/8/12
Amount requested:	£ 5000

<b>Name of Organisation</b>	Hanborough Youth Club
<b>Project Name</b>	Hanborough Youth Club
<b>How much are you requesting? (no more than £5k)</b>	£5000.00

<b>Has your organisation applied for this funding before?</b>	No
<b>How many times have you applied for the funding?</b>	We have received _____ times before. Total received before is £_____

<b>Age range of children &amp; young people that will be using the project</b>	8-16
<b>Number of children &amp; young people who will benefit from this project</b>	40-50 (maybe more)

**Describe how children & young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)**

We held an open day where we invited all the young people along, at this day we had different activities running along with a large "Ideas Board" (see pictures) where we asked the youngsters for there suggestions on, activities, open times, rules, equipment. The feed back was extremely positive and encouraging.

Since then we've formed a committee which has one of the youngster taking a key rolling, we want the youth club to be very much a club for them, rules made up by themselves, run by themselves and overseen by the committee. We will be run purely by volunteers within the community.

**What do you want to do? (please describe the project you want funding for)**

We are proposing to use the old St John's Ambulance Hut in Long Hanborough, Cottsway house own the land and have purchased the Hut off of SJA for £2100.00. The Parish Council will be taking on a 25 year lease with the Youth Club being the main user of the Hut, The youth club managing group will run the day to day books of the hut under the Parish Council's Umbrella. The Hut needs a general refurbishment, carpets, decoration, double glazed window & doors, guttering, replacement timber boarding to outside face, some new wall insulation. We have the tradesman lined up to do the works FOC but need to purchase the materials. We will also be starting from scratch when it comes to equipment.

**Why is your project important? (and why do you want to do it?)**

It will give all the young people of the parish a controlled, fun environment to meeting in, positive activities will take place every session, at the moment although there are a number of groups that meet in the parish such as cubs, scouts, brownies, guides this will allow all age ranges, genders, ethnic origins to "hang out" together. The youth club will project a positive message, not only locally but throughout the surrounding areas.

**How will your project help or benefit children and young people in the community?**

It will offer a fun, enjoyable environment to meet friends, make new friends, hang out, play sports. All will be welcome. It was also suggested that the youth club has its own veggie garden, ask a few of the "old boys" to teach them how to grow veggies which could then be sold at the local village market. The cross generation idea seems to be a winner, help to bring young and old together.

Please tell us the <b>total</b> project cost, including:	£12,700.00 (see enclosed programme)
A - Breakdown of items you are seeking funding for	
B - How much match funding you have and from where?	
<b>A: Breakdown of items you need</b> (cont on separate page if necessary)	
Double Glazed Windows & Doors	Cost £
	£3000.00
Guttering	
	£300.00
Repair Shiplap Timber	
	£500.00
Replace Insulation	
	£300.00
Decoration (Exterior & Interior)	
	£400.00
Test & Certify Electrics throughout	
	£300.00
Vinyl Flooring to toilets	
	£200.00
<b>TOTAL COST OF PROJECT (A) =</b>	£5000.00
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
Cottsway House (Purchase of the hut)	£2100.00
Parish Council (Peppercorn Rent)	£1200.00
Donation from Football Club	£500.00
Labour (Tradesman to carry out works x 12)	£1200.00
<b>Total of matched funding (B) =</b>	£5000.00
<b>A – B = Total grant requested (no more than £5000)</b>	

<b>What is the timescale for this project (completion must be before 31<sup>st</sup> March 2013)</b>	
Start date:	August 2012
Finish date:	October 2012

# Chill Out Fund 2012-2013

Reference #:

COF042

Meeting date:

Sept

**Name of Organisation**

Hanborough Parish Council

**Project Name**

Hanborough Pavillion/ Parish hall  
Redevelopment

Amount asked for:

£5000

Timescale

13<sup>th</sup> August 2012 –  
24<sup>th</sup> May 2013

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford -  
Bicester

**Project description?**

To update the pavilion/parish hall by providing more flexible use of the building by creating more useable areas for children to use, particularly outside of normal school hours.

The current building is well used by pre-school children and members of junior sports teams but need to be updated and modernized.

It will provide newer and safer conditions for young people with greater space and more rooms for clubs and sports, thereby encouraging young people to become more proactive.

**Total project cost, including:**

A - Breakdown of items

B - How much match funding has the organisation got?

<b>A: Breakdown of items</b> (cont on separate page if necessary)	<b>Cost £</b>
Updating the pavilion/parish hall (costs including build cost and professional fees)	£486,000
<b>TOTAL COST OF PROJECT (A) =</b>	£486,000
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
WODC grant	£100,000
WREN	£44,500
PC reserve	£36,000
HPFA	£8,500
Hanborough sport and social club	£5000
Remainder made up from PWLB loan	
<b>Total of matched funding (B) =</b>	£481,000
<b>A – B = Total grant requested (no more than £5000)</b>	£5000

# young people benefiting

50+

Age range:

3yrs +

Have they applied before Yes

No

If yes, when, how much and have they completed evaluation form

£

Comments:

This bid would provide an excellent community facility, particularly for sports initiatives with children and young people. Good matched funding.

**Suggested amount  
to award  
£5000**

Completed by: Annelies Henshall



## CHILL OUT FUND 2012 – 2013

<b>Office use only</b>	
Application number:	COFO42
Application received:	13/8/12
Acknowledgement letter sent:	13/8/12
Amount requested:	£5000

Name of Organisation	HANBOROUGH PARISH COUNCIL
Project Name	HANBOROUGH PAVILION / PARISH HALL REDEVELOPMENT
How much are you requesting? (no more than £5k)	£ 5,000

Has your organisation applied for this funding before?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many times have you applied for the funding?	We have received <u>nil</u> times before.
	Total received before is £ _____

Age range of children & young people that will be using the project	FROM AGE 3 YRS UPWARDS
Number of children & young people who will benefit from this project	CURRENTLY 50 APPROX BUT HOPING TO ATTRACT MORE

Describe how children & young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)
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What do you want to do? (please describe the project you want funding for)
--

PROVIDE MORE FLEXIBLE USE OF THE BUILDING BY CREATING MORE USEABLE AREAS FOR CHILDREN TO USE, PARTICULARLY OUTSIDE OF NORMAL SCHOOL HOURS.

Why is your project important? (and why do you want to do it?)

THE CURRENT BUILDING IS WELL USED BY PRE-SCHOOL CHILDREN AND MEMBERS OF JUNIOR SPORTS TEAMS, BUT NEED TO BE UPDATED AND MODERNISED

How will your project help or benefit children and young people in the community?

IT WILL PROVIDE NEWER AND SAFER CONDITIONS FOR YOUNG PEOPLE WITH GREATER SPACE AND MORE ROOMS FOR CLUBS AND SPORTS, THEREBY ENCOURAGING YOUNG PEOPLE TO BECOME MORE PROACTIVE.

Please tell us the total project cost, including:

A - Breakdown of items you are seeking funding for

B - How much match funding you have and from where?

A: Breakdown of items you need (cont on separate page if necessary)	Cost £
UPDATING THE PAULIION / PARISH HALL (COSTS INCLUDE BUILD COST + PROFESSIONAL FEES)	486,000
<b>TOTAL COST OF PROJECT (A) =</b>	<b>486,000</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from) WODC GRANT £100,000, WKEN £44,500, CLLESERVE £36,000, HLF £8,500, HANSDOUGH SPORT AND SOCIAL PLUS £5000, REMAINDER MADE UP FROM PWLB LOAN.	
<b>Total of matched funding (B) =</b>	<b>481,000</b>
<b>A - B = Total grant requested (no more than £5000)</b>	<b>5000</b>

What is the timescale for this project (completion must before 31<sup>st</sup> March 2013)

Start date:	13 AUGUST 2012
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Finish date:	24 MAY 2013
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# Chill Out Fund 2012-2013

Reference #:

COF043

Meeting date:

10/09/12

**Name of Organisation**

Yellow Submarine Respite

**Project Name**

Age appropriate residential holidays

Amount asked for:

£4700

Timescale

Jan – Mar 2013

Hub Area: Abingdon – Didcot – Witney – Banbury – Littlemore – East Oxford - Bicester

## Project description?

‘Yellow submarine’ support just under 50 young people (11-24 yrs old) with special needs in Oxfordshire. After face to face discussions and surveys, the young people have chosen to go to an outward bound centre in Exmoor and one to Alton Towers. Each trip would take 5 young people with learning disabilities (and in some cases multiple disabilities) and would be staffed at close to a one to one basis.

The activities will give a gentle exposure to various social and life skills and build confidence for independence as the difficult challenge of transition approaches.

**Total project cost, including:**

A - Breakdown of items

B - How much match funding has the organisation got?

A: Breakdown of items (cont on separate page if necessary)	Cost £
See separate sheet	
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£10,683</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
The Boutell Bequest	£3000
Ammco Trust	£1000
Canaccord Genuity	£700
<b>Total of matched funding (B) =</b>	<b>£4700</b>
<b>A – B = Total grant requested (no more than £5000)</b>	<b>£4700</b>

# young people benefiting

10

Age range:

16 – 24 yrs

Have they applied before

Yes

No

If yes, when, how much and have they completed evaluation form

£

Comments:

This is an excellent project and it is important that young people with special needs can go on holidays of this type. Feedback from young people is very positive. However, this is high cost for low number of young people who are also contributing towards the holiday. OCC provides a separate fund (Short Breaks) to contribute towards this kind of initiative. We suggest an application to this fund. The Chill Out fund does not support costs for organisation's infrastructure costs and I suggest we make a contribution of £2000 towards this project.

Completed by: Ruth Ashwell

Suggested amount  
to award  
£2000

## Supplementary Information

	Exmoor	Alton Towers	Total
Accommodation	1475	950	2425
Food	400	300	700
Transport	250	250	500
Activities	200	400	600
2 holiday leaders/trip	1356	1356	2712
1 paid helper	500	500	1000
Volunteer expenses	100	100	200
Management time	678	678	1356
Office costs	570	570	1140

**Total Cost** 10,683

£5000 towards this project  
£5000 towards this project  
£5000 towards this project

# CHILL OUT FUND 2012 – 2013

<b>Office use only</b>	
Application number:	COFO43
Application received:	13/8/12
Acknowledgement letter sent:	13/8/12
Amount requested:	£ 4,700

<b>Name of Organisation</b>	Yellow Submarine Respite
<b>Project Name</b>	Age appropriate residential holidays
<b>How much are you requesting? (no more than £5k)</b>	£ 4,700 — <sup>00</sup>

<b>Has your organisation applied for this funding before?</b>	Yes <input checked="" type="radio"/> No <input type="radio"/>
<b>How many times have you applied for the funding?</b>	We have received — times before. Total received before is £ —

<b>Age range of children &amp; young people that will be using the project</b>	16 – 24 yrs old
<b>Number of children &amp; young people who will benefit from this project</b>	10

**Describe how children & young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)**

"Yellow Submarine" is a charity which supports just under 50 young people (11-24 yrs old) with special needs in Oxfordshire. We regularly ask what else we can do to make their lives better and because holidays was a common response we decided to get the young people themselves to help design a future project around this. We conducted face to face discussions and surveys using easy read forms as well as online surveys using social media such as Facebook to discover what sort of holiday people would like and what they wanted to get out of a trip. The data collected is attached.

**What do you want to do? (please describe the project you want funding for)**

Based on the results of the young people's input we discovered that there is a universal desire for us to provide more residential holidays during the school holidays. There was a fairly even spread between people wishing to go an 'adventure', a 'seaside' and a 'theme park' holiday and so we'd like to be able to provide 2 age appropriate holidays, one going to an outward bound centre in Exmoor and one to Alton Towers. Each trip would take 5 young people with learning disabilities (and in some cases multiple disabilities) and would be staffed at close to one to one basis, depending on needs. This is a successful formula that we've provided in the past.

**Why is your project important? (and why do you want to do it?)**

We know from research, and indeed our own survey with young people, that constructive activities in their leisure-time is very important. Reasons given were that the young people like to be given a chance to socialise with friends (to avoid isolation), it means you can try new things (broadening horizons), it's good to gain in independence, and equally important (but sometimes neglected) simply because it's fun, which has a crucial impact on overall health and wellbeing for this vulnerable group.

**How will your project help or benefit children and young people in the community?**

In addition to providing a raft of fun and challenging activities, we will encourage the young people to plan their meals, contribute to shopping, and prepare or cook meals based on their abilities. Everyone is supported on the breaks to learn new skills, express themselves and within a protected environment to look after both themselves and one another. We aim to give a gentle exposure to various social and life skills and build confidence for independence as the difficult challenge of transition approaches.

Please tell us the **total** project cost, including:

A - Breakdown of items you are seeking funding for  
B - How much match funding you have and from where?

<b>A: Breakdown of items you need</b> (cont on separate page if necessary)	<b>Cost £</b>
See information on separate page attached.	
<b>TOTAL COST OF PROJECT (A) =</b>	<b>£ 10,883</b>
<b>B: Matched funding in place and secured</b> (please list where the funding has come from)	
The Boulton Bequest	£ 3,000
Ammco Trust	£ 1,000
Canaccord Genuity	£ 700
Receipts - charge of £150 / person. Projected so match funding <u>not</u> requested.	(£1,500)
<b>Total of matched funding (B) =</b>	
<b>A - B = Total grant requested (no more than £5000)</b>	

**What is the timescale for this project (completion must be before 31<sup>st</sup> March 2013)**

Start date:	JANUARY 2013
Finish date:	MARCH 2013

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Division(s): Bloxham

## **CABINET MEMBER FOR CHILDREN & THE VOLUNTARY SECTOR – 10 SEPTEMBER 2012**

### **BIG SOCIETY FUND - FINAL BID RECEIVED UNDER SINGLE POT ARRANGEMENTS**

**Report by Assistant Chief Executive & Chief Finance Officer**

#### **Introduction**

1. The purpose of this report is to enable the Cabinet Member with responsibility for the Big Society Fund to determine a final bid submitted to the Fund under the previous administrative arrangements before the Fund changed to individual Councillor Community Budgets in July 2012.

#### **Background**

2. The Big Society Fund was launched in February 2011, with bids considered in four waves during 2011/2012. The way that the Fund is allocated changed to individual Councillor Community Budgets in July 2012.
3. A single bid under the previous arrangements was received in June. The bid for Adderbury Alive - Expanding Community Facilities has been assessed in line with previous arrangements in order to honour any outstanding bids under the 2011/12 arrangements.
4. In order to be considered for funding, bidders had to demonstrate that they meet the following criteria;
  - the project is innovative and creative
  - the project meets a recognised community need
  - the project has a sustainable business case
  - the local community is involved in the project.

#### **Bid summary**

5. The aim of the Adderbury Alive project is to reconfigure a community-owned and managed building to enable further and improved services to be provided by and for the community. This includes a local lunch club for older people, after school sessions for parents with young children, intergenerational and educational work. The changes to the space will allow these activities to take place while supporting the part-time library service run by Oxfordshire Library Services in this shared community facility.

6. An assessment form has been completed for the bid, as set out in Annex 1. The bid is considered to have strong potential to contribute to our Big Society vision and meet the fund criteria.

## **Financial and Staff Implications**

7. The total value of this bid is £24,000. A grant funding agreement will be in place for any successful project and will set out financial requirements and monitoring arrangements.
8. There are no staff implications in these proposals.

## **Legal Implications**

9. The grant funding agreement outlined above will set out all legal requirements including health and safety and safeguarding policy requirements.

## **Equality and Inclusion implications**

10. There is an equality impact assessment for the Big Society Fund. Potential impacts on equality groups have been considered (the [impact assessment](#) was part of the paper to Cabinet in July 2011).
11. In line with the council's responsibilities for equalities the grant funding agreement with successful bidders will set out requirements for equality policies to be in place.

## **Risk implications**

12. There is a small risk to the county council that the project is not sustainable and unable to continue in the future due to a lack of resources which could lead to further requests for funding from the county council. To mitigate this, the application form for the Fund requires a business case and on-going costs information and the funding agreement makes clear that funding is on a one-off basis.
13. Funding will only be paid to bidders with a robust business case.

## **RECOMMENDATION**

14. **The Cabinet Member for Children & the Voluntary Sector is RECOMMENDED to approve the bid for Adderbury Alive - Expanding Community Facilities which meets the assessment criteria**

**SUE SCANE**

**Assistant Chief Executive & Chief Finance Officer**

Contact Officer: Alexandra Bailey, Senior Delivery Manager

August 2012

### Bids that meet the assessment criteria

#### Banbury Locality:

##### Adderbury Alive - Expanding Community Facilities

###### Section 1 – Project Overview

*From the Website submission*

<b>Project Name:</b> Adderbury Alive: Expanding Community Facilities – Adderbury PCC, Church House.
<b>Project Aims:</b> To reconfigure Church House to better meet the needs of the village community in three broad areas: supporting the community library, provision for the elderly, and catering for parents and young children.
<b>Amount bid for:</b> £24,000 (total cost £28,776)
<b>Project Location and Locality:</b> Bloxham
<b>Sponsoring Councillor:</b> Cllr Keith Mitchell

###### Section 2 – BID Criteria Assessment

*Qualitative assessment*

<b>Community Benefits</b> (meets identified need) The project will enable three types of community service provision initially: <ul style="list-style-type: none"><li>• Supporting the community library – making stock more accessible, including outside regular library opening hours</li><li>• Provision for the elderly – luncheon club (15-30 people) and coffee shop</li><li>• Catering for parents and young children – after school meetings including weekly communal cooking / meal and coffee shop (av. 20-30 people).</li></ul> Without the coffee shop the village has nowhere for people of all ages to meet and socialise outside specific clubs or societies. There are few services for older people locally and changes to Dial-a-ride will affect those currently attending lunch clubs in Deddington and Bloxham.
<b>Innovation and Creativity</b> The project is innovative in enabling increased and wider usage of the building hosting the community library and other village activities. Potential work strands for the second phase of new and joined-up service provision by the community are at scoping stage, including projects with local schools, intergenerational projects and extended services for the elderly working with a range of service providers.
<b>Sustainable Business Case</b> The group have paid for architect's fees and raised the remaining funds needed; funds for external capital works required have also been set aside. The coffee shop will generate on-going income for Church House and FOCAL (Friends of Adderbury Library). Additional income is planned from being able to hire out part of the premises following reconfiguration of the building.
<b>Community Involvement</b> Local community engagement, surveys and trials have taken place showing services are needed and will be taken up. Friends of Adderbury Library, local groups such as the WI, Village Coffee and the church support the bid.

Volunteers have been identified for the Luncheon Club, library, coffee shop and the get together for parents and young children after school (approx. 20).

Section 3 – Service Officer View

*Where applicable*

The Library Service shares use of this community-owned facility with other groups. The service strongly supports the bid.

Section 4 – Locality Review Group Assessment

Councillor Keith Mitchell is very happy to support the bid, as it fits well with the County Council's aspirations for development of the library service.